

# Terms & Conditions

## **Informed Consent**

This is a copy of the Informed Consent form you will be asked to initial, sign, and date when you agree to work with Dr. Haunani Chong Drake, DACM, L.Ac. Please discuss any concerns before agreeing to treatment.

Dr. Haunani Chong Drake,DACM, L.Ac., abides by the highest standards of safety for your ultimate health and wellbeing. I understand that every precaution shall be made in my best interest and that all information that I share in the treatment setting shall be confidential.
I will inform my practitioner of any updates, changes, or concerns I have before being treated.
To allow all patrons and practitioners within the office the greatest sense of serenity, please turn off your cellular phone, or in the case of urgency, turn it to a non-audible mode.
I understand that a small amount of bruising may accompany an acupuncture or associated treatment modality but every effort is made to prevent such outcomes. Dr. Haunani will discuss possible risks and markings prior to your first treatment.
I understand a 24 hour cancellation notice is necessary to avoid a \$45 cancellation fee. No shows or cancellations within 12 hours will not be refunded. Please see Terms & Conditions for full details.
I understand that payment for all care received is my responsibility and payment is due and paid-in-full at the time of services.
I hereby request and authorize Dr. Haunani Chong Drake, DACM, L.Ac., to administer Chinese Medicine relevant to my health concerns, diagnosis and creatment, including, but not limited to, the following: (1) Acupuncture, the insertion of various sizes of sterile, one-time filament needles into my body at various depths and locations up to 45 minutes; (2) Asian Body Therarpy and manual therapies of the acupoints, meridians, or areas to benefit my health and wellness; (3) Moxibustion, a neat treatment using natural herbs; (4) self-care and nourishing life suggestions such as dietary changes or supplements, herbs and herbal decoctions or teas, exercises, stretches, mindful movement, lifestyle recommendations, meditation, and breathing exercises; (5) referral to other specialists.



I have read the above consent and been informed that I have a right to refuse any form of treatment. I understand the nature of the treatment and the risks and possible consequences involved with acupuncture. In each treatment session there are opportunities to ask questions pertaining to my treatment. I understand that there is always a possibility of unexpected complications and that no guarantee can be made concerning the results of the treatment. I agree to keep Dr. Haunani Chong Drake, DACM, L.Ac., up-to-date on all my health conditions and changes of physical, mental, emotional, and spiritual nature.

All information is correct to the best of my knowledge and it is my responsibility to inform Dr. Haunani Chong Drake, DACM, L.Ac., of any changes during the course of my treatment.

### **Payment Policy**

The following payments are for in-person and online consultations or sessions. Payment is due at the time of service. We accept cash, check, credit card, and PayPal.

Rates are as follows:

- \$180 Initial Consultation (approximately 30 minutes): Extensive medical history intake, Chinese Medicine assessment, report of findings, plan of treatment, patient Q&A, and first treatment session if appropriate.
- \$120 Follow-up Continuing Care and Continuing Care Clinical Treatments (approximately 45-50 minutes): Based on your report of findings, treatment modalities include: acupuncture, herbal recommendations, nutritional counseling, moxibustion, cupping, manual therapy, therapeutic exercises and neuromuscular reeducation as determined by the practitioner.
- \$65 Herbal Consultation (approximately 30 minutes).
- \$40 Community Acupuncture session (approximately 40 min)
- Dr. Haunani will work with all people to make Chinese Medicine & Acupuncture financially accessible. Please contact Dr. Haunani if you would like to seek alternative payment plans or options.
- · Herbs, supplements and other therapeutic aids are an additional cost

We are not a preferred provider of any insurance company.

#### **Cancellation Policy**

We ask you make every effort to arrive on time, or slightly early, to your scheduled appointment. If you are running late, please telephone or text the office as we may have to reschedule your appointment if we cannot accommodate you.



There is a 24 hour cancellation policy. If you are unable to make your appointment, please call or e-mail at least 24 hours in advance to ensure you are not charged the \$45 cancellation fee. Please contact Dr. Haunani by phone call, text (202.375.9729) or email qiandprana@gmail.com to reschedule or cancel your appointment prior to 24 hours of your scheduled appointment.

All appointments canceled with less than 12 hours notice, or appointments missed without communication, will not be refunded. Please contact Dr. Haunani about rescheduling as an option.

We do recognize that emergencies happen and we will be happy to consider these on an individual basis.

#### **Refund Policy**

A refund minus a 10% administration fee will be refunded if you cancel prior to 24 hours notice. You may also transfer fees paid to a future scheduled appointment.

For package payments, refunds may be requested in writing (email or letter) for the unused sessions. Used sessions will be charged at the standard rate (\$180/90 min session and \$120/50 min session) when calculating the refund. These standard charges plus a 10% administration fee will be deducted from the package plan. The remainder will be refunded to you.

If an event or class is cancelled by Dr. Haunani, a full refund will be granted or your payment may be transferred to another event or class.

#### **Acknowledgement of Receipt of Notice of Privacy Practices**

I hereby acknowledge that I have been offered a copy of this office's Notice of Privacy Practices. I further acknowledge that a copy of the current notice will be available in the reception area (if applicable) or at the website QiandPrana.com, and that any amended Notice of Privacy Practices will be available on the website.

#### QiandPrana.com

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